

PERMANENT STAY PERMIT (ITAP)

A Permanent Stay Permit (ITAP) can be extended indefinitely and is granted based on a request

The document requirements for ITAP extension are the same as the requirements for a Temporary Stay Visa (VITAS) application with several terms, including:

- No minimum validity period is required for a legal and valid National Passport;
- No proof of living expenses is required;
- For the extension of a Permanent Stay Permit that requires a statement of commitment, it must be accompanied by proof of fulfillment of the commitment in the form of:
 - 1.bank statements for the last 3 months;
 - 2.updated company deed;
 - 3.latest property tax (Pajak Bumi Bangunan) receipt;
 - 4.latest financial report;
 - 5.latest corporate tax payment receipt;
 - 6.recent income statement;
 - 7.latest bond certificate;
 - 8.share ownership updates; or
 - 9.other evidence explaining ownership in the name of a Foreign National and supporting the intention or purpose to reside in Indonesian territory.

TYPE AND TARIFF OF NON-TAX STATE REVENUE (PNBP)

Based on Government Regulation Number 45 Year 2024 concerning Types and Tariffs of Non-Tax State Revenue Applicable to the Ministry of Law and Human Right

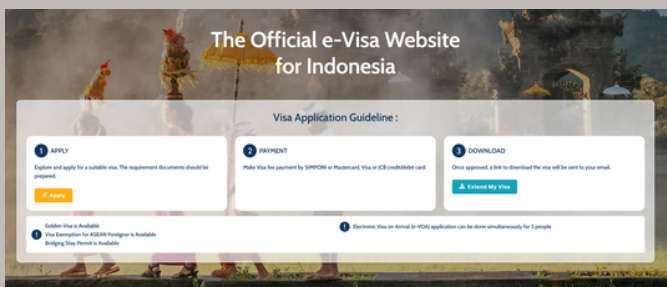
1	Visitor's Stay Permit		
a	Visitor Stay Permit for 7 days	per application	IDR 250.000
b	Visitor Stay Permit for 14 days	per application	IDR 350.000,-
c	Visitor Stay Permit for 30 days	per application	IDR 500.000,-
d	Visitor Stay Permit for 60 days	per application	IDR 1.000.000,-
f	Visitor Stay Permit for 90 days	per application	IDR 1.500.000,
g	Visitor Stay Permit for 180 days	per application	IDR 2.000.000,-

2	Re-Entry Permit		
a	Re-Entry Permit for 30 days	per application	Rp 300.000,-
b	Re-Entry Permit for 60 days	per application	Rp 400.000,-
c	Re-Entry Permit for 90 days	per application	Rp 500.000,-
d	Re-Entry Permit for 6 months	per application	Rp 750.000,-
e	Re-Entry Permit for 1 year	per application	Rp 1.500.000,-
f	Re-Entry Permit for 2 years	per application	Rp 2.000.000,-
g	Re-Entry Permit for 5 years	per application	Rp 3.500.000,-
h	Re-Entry Permit for 10 years	per application	Rp 5.000.000,-
i	Re-Entry Permit for an indefinite period	per application	Rp 8.000.000,-

3	Temporary Stay Permit (ITAS)		
a	Temporary Stay Permit for 30 days	per application	Rp 500.000,-
b	Temporary Stay Permit for 60 days	per application	Rp 1.000.000,-
c	Temporary Stay Permit for 90 days	per application	Rp 1.500.000,-
d	Temporary Stay Permit for 6 months	per application	Rp 2.000.000,-
e	Temporary Stay Permit for 1 year	per application	Rp 3.000.000,-
f	Temporary Stay Permit for 2 years	per application	Rp 5.000.000,-
g	Temporary Stay Permit for 5 years	per application	Rp 7.000.000,-
h	Temporary Stay Permit for 10 years	per application	Rp 12.000.000,-

4	Permanent Stay Permit (ITAP)		
a	Permanent Stay Permit for 5 years	per application	Rp 7.000.000,-
b	Permanent Stay Permit for 10 years	per application	Rp 12.000.000,-
c	Permanent Stay Permit for an indefinite period	per application	Rp 15.000.000,-





**Apply for Stay Permit through:
evisa.imigrasi.go.id**



PONOROGO IMMIGRATION OFFICE

FOREIGNERS SERVICES



 ponorogo.imigrasi.go.id
 sdawetjabung.com
 0811 355 8555
 [imigrasiponorogo](https://www.instagram.com/imigrasiponorogo)



VISITOR STAY PERMIT (ITK)

- ▶ Extension of Visitor Stay Permit can be granted to holders of Single-Entry Visitor Visa, Multiple-Entry Visitor Visa, and Visa on Arrival (VoA)
- ▶ Visitor Stay Permit can be granted to Newborns in Indonesia whose father and/or mother hold Visitor Stay Permit

Required Documents

Scanned copies of:

- Passport or valid travel document;
- Letter of guarantee from the same sponsor submitted when applying for the visa (if using a sponsor);
- Statement letter explaining the purpose and intention of staying in Indonesia.

TEMPORARY STAY PERMIT (ITAS)

- ▶ **Temporary Stay Permit (ITAS) can be granted to Newborns in Indonesia whose parents hold a Temporary Stay Permit**
- ▶ Extension of Temporary Stay Permit can be granted to:
 1. Experts;
 2. Workers;
 3. Foreign Nationals who join to work on ships, floating facilities, or installations operating in Indonesian archipelagic waters, territorial seas, or continental shelves, as well as the Indonesian Exclusive Economic Zone;
 4. Priests/Priestesses;
 5. Foreign investors;
 6. Scientific research;
 7. Education;
 8. Family reunification;
 9. Repatriation;
 10. Second home;
 11. Foreign Nationals invited by the government due to their expertise (global talent);
 12. World figures;
 13. Elderly individuals aged 60 years or older.

▶ General Requirements for Granting/Extension of Limited Stay Permit

1. Letter of Application from the guarantor;
2. Letter of Guarantee from the guarantor;
3. Original and copy of valid passport/travel document;
4. Copy of arrival stamp;
5. Copy of existing KITAS;
6. Copy of Telex Visa/e-Visa for New KITAS;
7. Copy of Sponsor's ID Card;
8. Power of Attorney accompanied by sufficient stamp duty (required if the application is submitted by a representative).

▶ Additional requirements based on the purpose of stay

FAMILY REUNIFICATION

For those applying for KITAS due to family ties, additional documents are required depending on the relationship:

A. Indonesian/Foreign Spouse

- Marriage certificate translated into Indonesian by a sworn translator (unless written in English);
- A report of marriage letter from the Civil Registry Office;
- RPTKA (Foreign Manpower Utilization Plan) if applicable;
- IMTA (Work Permit) if applicable;
- Copy of the Limited/Permanent Stay Permit Card of the spouse.

B. Children Joining Indonesian/Foreigner Parents

- Birth certificate translated into Indonesian by a sworn translator (unless written in English);
- Marriage certificate translated into Indonesian by a sworn translator (unless written in English);
- A report of marriage letter from the Civil Registry Office;
- Copy of Limited/Permanent Stay Permit Card of the father or mother.

EDUCATION

Foreign student who are willing to study in Indonesia must meet the following additional requirements:

- Letter of recommendation from Indonesian government agencies authorized in the field of education.

FOREIGN INVESTOR

Foreign investors who are willing to invest in Indonesia must meet the following additional requirements:

- Company Establishment Deed and Decree of the Ministry of Law and Human Rights;
- Business Identification Number (NIB), Trading Business License (SIUP), and Location Permit (Izin Lokasi);
- Company Taxpayer Identification Number (NPWP);
- Copy of Company Bank Account (last 2 months);
- Minimum Capital Requirement (minimum capital of 10 billion rupiah).

WORKER

For those applying for a KITAS as worker must fulfill the following additional requirements:

- RPTKA (Foreign Manpower Utilization Plan);
- IMTA (Work Permit);
- Company Tax Identification Number (NPWP);
- Company Deed of Establishment and Decree of the Ministry of Law and Human Rights;
- Business Identification Number (NIB), Trading Business License (SIUP), and Location Permit (Izin Lokasi).

PRIESTS/PRIESTESSES

Religious professionals must prepare the following additional requirements:

- Letter of Recommendation from the Ministry of Religious Affairs;
- RPTKA (Foreign Manpower Utilization Plan);
- IMTA (Work Permit);
- Deed of Establishment of Religious Foundation.

REPATRIATION

Former Indonesian citizens who have lost their citizenship and wish to return must prepare the following additional requirements:

- Documentary Evidence from the Indonesian Embassy as a proof of loss of Indonesian citizenship;
- Official Documents from the Indonesian Government as a proof that the individual is a former Indonesian citizen (Indonesian passport, Indonesian ID card, Birth Certificate).